

## **Public Participation at Cape Elizabeth Arts Commission Meetings**

After an item has been introduced, any person wishing to address the CEAC shall signify a desire to speak by raising their hand. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the CEAC. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of commission members present. For agenda items that are not formally advertised public hearings, the time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority of the CEAC. The chairman may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the CEAC has begun its deliberations on an item, no person shall be permitted to address the CEAC on such item.